



Kari Kowalewski
Administrative Assistant

Experience Summary

Mrs. Kowalewski has 25 years of experience with Office Administration and Customer Service Support. She has experience with office management, personnel training, and administrative support, including meeting coordination and travel logistics.

Employment History

CURRENT EMPLOYER	TIERRA GROUP INTERNATIONAL, LTD.
POSITION	Administrative Assistant
YEARS	2012 to Present
EMPLOYER	JUST TRAVEL
POSITION	Agent
YEARS	2006 to 2007
EMPLOYER	SCENIC AIRLINES
POSITION	Station Operations Manager
YEARS	2005 to 2006
EMPLOYER	SKYWEST AIRLINES
POSITION	Station Operations Supervisor
YEARS	1995 to 2005
EMPLOYER	WESTSTATES PROPERTY MANAGEMENT CO.
POSITION	Administrative Assistant
YEARS	1993 to 1995